

EEO Public File Report

KNHC-FM Seattle, WA

October 1 2016 – September 30, 2017

Full-Time Position	Position Title	Date Open	Date Filled	Recruitment Source(s) utilized to fill the vacancy (including organizations entitled to notification)*	Number Interviewed	Number Hired
1	Fundraising Specialist	10/4/16	10/24/16	Public Radio Association of Development Officers Listserv of 1010 recipients		
				CPB Website for Public Media Jobs		
				Washington State Association of Broadcasters Employment Opportunities		
				governmentjobs.com		
				Greater Public JobLine for Public Media		
				LinkedIn		
				Current Newspaper		
				current.org		
				C89.5 Jobs Page and/or on-air announcements	1	1
				Seattle Public Schools HR website	1	

Recruitment Source	Contact	Total Interviewed	Entitled to Notification
Seattle Public Schools Human Resources Department	HR Director PO Box 34165, Seattle, WA 98124 206-252-0215 hr@seattleschools.org	1	N
Public Radio Association of Development Officers Listserv	Sarah McDaniel, PRADO President smcdanies@wsu.edu		N
LinkedIn	(auto posted by Seattle Public Schools)		N
Current Newspaper & current.org	Classified Advertising Manager 6930 Carroll Ave #625, Takoma Park, MD 20912 301-270-7240		N
Washington Association of	Jobs List Manager wsabjobbank@comcast.net		N

Broadcaster's Job List Page			
Jobs Page, CPB	Corporation for Public Broadcasting 401 9 th Street NW, Washington, DC 20004 202-879-9600		N
Government Jobs Web Page	Governmentjobs.com (auto posted by Seattle Public Schools)		N
Greater Public Jobline	Brooke Fuchs bfuchs@greaterpublic.org		N
C89.5 Website Jobs Page and/or on-air announcements	Richard Dalton, Operations Manager rjdalton@seattleschools.org	1	N
Parker N. Mace (requested inclusion April, 2017)	1711 211 Pl NE, Sammamish, WA 98074 pnmace@yahoo.com 425-417-9680		Y

**Longer-Term Recruitment Initiatives
Implemented During Previous Year**

No.	Date	Initiative	Description	Scope of Involvement	Personnel Involved
1	September 2016 – January 2017	Education of High School Students, Fall Semester	KNHC provided an introductory education of broadcast careers to 59 students at Nathan Hale High School	Introduction to general topics in electronic media and specific topics in radio broadcasting	Simon Thwaites, Instructor
2	September 2016 – January 2017	Education of High School Students, Fall Semester	KNHC provided hands-on education in broadcast careers to 15 students at Nathan Hale High School	Hands-on training in on-air presentation, production, news announcing, writing, and general station operations.	Simon Thwaites, Instructor Richard Dalton, Operations Mgr. Jon McDaniel, Program Director Drew Bailey, Morning Host
3	September 2016 – January 2017	Work Based Learning Skill Center Program, Fall Semester	KNHC provided hands-on advanced education in broadcast careers to 17 students enrolled in Seattle Public Schools	Hands-on training in on-air presentation, production, news announcing, writing, and general station operations	June Fox, General Manager Richard Dalton, Operations Mgr. Jon McDaniel, Program Director Drew Bailey, Morning Host
4	October 20, 2016 @ 4:00PM	College Broadcaster's Conference	Led multiple sessions about careers and skills for radio to college-aged students	Lead session, "Legal Issues in Program Sponsorship and Underwriting" to 35 students	June Fox, General Manager Don Martin, Attorney

5	October 20, 2016 @ 1:00PM	College Broadcaster's Conference	Led multiple sessions about careers and skills for radio to college-aged students	Led session, "Starting or Restarting Your Underwriting Program" to 20 students	June Fox, General Manager
6	October 21, 2016 @ 10:00AM	College Broadcaster's Conference	Led multiple sessions about careers and skills for radio to college-aged students	Lead session, "Professional Success in Your First Job" to 50 students	June Fox, General Manager
4	December 7, 2016	NHHS Prospective Student Night	Introduction to all 8 th grade students about the ability to enroll in Electronic Media Class at NHHS	Presenter	NHHS Guidance Staff June Fox, General Manager Seble Hailu, Student Manager
5	January 2017 – June 2017	Education of high School Students, Spring Semester	KNHC provided an introductory education of broadcast careers to 37 students at Nathan Hale High School	Introduction to general topics in electronic media and specific topics in radio broadcasting	Simon Thwaites, Instructor
6	January 2017 – June 2017	Education of High School Students, Spring Semester	KNHC provided hands-on education in broadcast careers to 18 students at Nathan Hale High School	Hands-on training in on-air presentation, production, news, announcing, writing, and general station operations.	Simon Thwaites, Instructor Richard Dalton, Operations Mgr. Jon McDaniel, Program Director Drew Bailey, Morning Host
7	January 2017 – June 2017	Work Based Learning Skill Center Program, Spring Semester	KNHC provided hands-on advanced education in broadcast careers to 5 students enrolled in Seattle Public Schools	Hands-on training in on-air presentation, production, news announcing, writing, and general station operations.	June Fox, General Manager Richard Dalton, Operations Mgr Jon McDaniel, Program Director Drew Bailey, Morning Host
8	February 2, 2017	NHHS Prospective Student Night	Introduction to 8 th grade students about the ability to enroll in Electronic Media Class at NHHS	Presenter	NHHC Guidance Staff June Fox, General Manager
8	February 16, 2017	Station Tour for Middle School Students	Introduced 32 students from the Hamilton International School to careers in radio and invited them to attend NHHS and enroll in program	Organizer and Host	June Fox, General Manager
9	March 1, 2017	Station Tour for Japanese Exchange Students	Introduced 20 students from Naha High School to careers in radio and electronic media. Encouraged them to consider careers in media when they return to Japan.	Organizer and Host	June Fox, General Manager Simon Thwaites, Instructor

10	March 24, 2017	Puget Sound High School Radio Awards	Competition for Washington State high school students to present their best electronic media work for awards	Participant	Simon Thwaites, Instructor June Fox, General Manager
11	June 13, 2017	NHHS incoming freshman night	Introduction to clubs and special classes for incoming freshman to NHHS	Participant	Simon Thwaites, Instructor June Fox, General Manager 3 student staff
12	July 5 – 28, 2017	Education of current and incoming High School Students	KNHC provided introductory and hands-on training to 24 students as part of Seattle Public Schools' Summer School Career Academy offerings	Introduction to general topics in electronic media and specific topics in radio broadcasting and hands-on training in writing, announcing and production.	Harmony Gonty, Instructor
13	July 11, 2017	Station Tour for Spanish Exchange Students	Introduced 34 high school aged students from several locations in Spain to careers in radio and electronic media. Encouraged them to consider careers in media when they return to Spain.	Host	June Fox, General Manager
14	August 17, 2017	Station Tour for Spanish Exchange Students	Introduced 26 high school aged students from several locations in Spain to careers in radio and electronic media. Encouraged them to consider careers in media when they return to Spain	Host	June Fox, General Manager

**Other Initiatives Station Participated in
During Previous Year**

No.	Date	Initiative	Description	Scope of Involvement	Personnel Involved
1	October 11, 2016	EEO training	Online course on Conducting Job Interviews	Attendee	June Fox, General Manager

2	October 12, 2016	EEO Training	Online course on Avoiding Discriminatory Practices	Attendee	June Fox, General Manager
---	------------------	--------------	--	----------	---------------------------